Program and Project Support - Certificate Courses for High School Students and Adults

Frequently Asked Questions (FAQ)

1. What is the process to access and use the Ohio Department of Higher Education (ODHE) RFP portal to apply for the program?
   a. A guide to accessing the portal is below. An individual must have an account to submit an application.
      i. The link is the front-facing RFP portal page – https://rfp.ohiohighered.org/
      ii. An applicant would select "apply" (or download to view RFP and docs) for the respective active RFP.
         1. An individual with an existing account will not need to set up a new profile.
      iii. Enter information to create a profile/account
         1. An individual will create a password as part of the registration process.
      iv. The Project Title for the respective/active RFP selected will appear in the dashboard.
      v. An applicant would select the project title and proceed with "applying/submitting."
      vi. Applicants must select "submit" after connecting their documents.
2. What are eligible certificates for the program?
   a. The types of certificates selected are institutional decisions based on strategies and goals. ODHE encourages the college/university to determine with its collaborator(s) the certificates that could help high school and adult students succeed on their education and career pathway.
3. May grant funds cover the cost of a part-time staff person for project management and coordination?
   a. Yes