

Exhibit I: Loan Application Worksheet

Please read the application closely and answer all questions thoroughly. Attach any documentation that helps demonstrate the institution's need for a Strategic Square Footage Reduction pre-demolition planning loan.

Please note:

1. Institutions seeking pre-demolition planning loans for the demolition of multiple facilities must complete this loan application worksheet for each facility. All documentation can be included in a single submission within the portal. See the *Application Submission* section of this RFA for more details.
2. If the facility is located at a regional campus, most questions will still be requesting information from the perspective of the institution as a whole, unless specifically noted. If specific information about the regional site is relevant to your rationale for demolishing the facility, however, please be clear that you are speaking about the regional site rather than the institution as a whole.
3. Any attachments required by this Loan Application Worksheet must be attached and labeled at the end of the PDF document created when submitting the application.

Institution Name: _____

Contact Information:

- a) **Name:** _____
- b) **Title:** _____
- c) **Email:** _____
- d) **Phone:** _____

1. Project Overview

- a. Name of facility to be demolished:
Campus location (name/city/county):
Street address of facility:
- b. Is the institution the direct legal owner of the facility:
☐ Yes
☐ No

If the owner is a nonprofit affiliate of the institution, please provide the reason that the institution does not directly own the facility, evidence that the institution has the authority to demolish the facility, and how demolishing it will financially benefit the institution:

- c. Has the facility you are planning to demolish been designated as a historical site by the National Park Service, the Ohio History Connection, or any other relevant federal, state, or local entity?

☐ Yes

☐ No

☐ Don't know until planning work is complete

- If yes, please provide evidence from any of these relevant organizations that you are permitted to demolish the facility:
- If no, please describe your efforts to determine that, to the best of your knowledge, this facility is not designated as a historical site:

2. Project Description and Goals / Strategic Capital Planning:

- a. Briefly describe the project and explain how it aligns with the institution's strategic plan:
- b. Attach a resolution (or resolutions) from your Board of Trustees approving the demolition of this facility, that they are supportive of participation in this loan program, and an attestation that the site will be brought to an acceptable standard after demolishment of the facility. If a resolution has not yet been issued by the Board of Trustees, you may provide alternate documentation that the Board of Trustees is supportive of this project, and participation in this loan program, and indicate when you plan to bring a resolution to your Board for its consideration. Please note that while a resolution is not required at the time of application submission, it is required prior to the final execution of any award/loan agreements made under this program.

3. Facility Details / Square Footage Impact

- a. Total gross square footage to be reduced through demolition of this facility:
- b. Is the institution or an offsite location (regional campus, academic center, etc.) currently constructing or planning to construct new facilities?
- If yes, explain how the facility you are planning to demolish combined with square footage of new square footage planned or in progress result in a net reduction in square footage to the institution as a whole and to the campus where the facility is currently located, if applicable. Also explain how the demolition aligns with long-term planning and how the net result will provide savings and improve the institution's financial position.

- If new construction is planned to begin during demolition, please provide a timeline/plan showing compliance with ORC Section 3333.96 (G), which states, “Each state institution of higher education receiving loans under this section shall not construct any new facility during the time period in which demolition is occurring.”

4. Facility Age and Condition / Deferred Maintenance / Value and Reuse Potential

- a. Provide the age of the facility and describe its general condition. Any documentation or assessments you already have confirming the facility’s condition should be attached:
- b. Total estimated deferred maintenance for the facility (estimated based on known costs, or any surveys or third-party assessments completed within the last five years):
- c. Describe the methodology used to determine the total estimated deferred maintenance:
- d. Describe the extent to which the facility may have value if sold or reallocated to serve other purposes including K-12, career-technical, or adult educational purposes, community interests or business and industry partnerships based on your general knowledge of the facility or assessments previously conducted. Please list the steps that were taken up to this point to ascertain the value (or lack thereof) and provide any supporting documents as to those steps:

If you do not yet have an appraisal from a licensed real estate appraiser, provide your best estimate of the value and your methodology for determining this value. Note that an appraisal from a licensed real estate appraiser will be expected for the institution to be considered for a demolition loan.

5. Pre-Demolition Planning Cost Estimate

- a. Amount you are requesting to borrow for pre-demolition planning:
- b. Please explain the planning work you will conduct, based on your intended use for the land after demolition, and how this planning will leave the land clean and safe. Note that inadequate planning could result in a demolition cost estimate that is not reasonable.

6. Demolition Cost

- a. Please provide an estimate of how much the demolition will cost based on any initial planning or research you have completed:
- b. How confident are you about this estimate:
 - ☐ Confident
 - ☐ Somewhat confident
 - ☐ Not very confident
- c. Explain the rationale for your confidence level in the initial demolition estimate:

7. Infrastructure Impact

- a. Based on what you know about the facility at this point, do you believe the demolition could negatively affect utilities or other campus infrastructure?
 - Explain the rationale for your answer and the planning work you will conduct to determine if there might be a negative impact to the broader campus.
- Attach any property survey and/or utility survey of the site that you currently have, if available. If not available, please specify that these surveys will be part of your planning work for demolition.

- 8. Timeline:** Assuming that this application is accepted and awarded a loan, starting from the time of the loan award, what is your anticipated timeline for completing the proposed pre-demolition planning work? How soon do you anticipate you will be ready to begin soliciting bids for the demolition?